

# **CITY OF GERALD**

## **BOARD MINUTES**

### **May 11, 2023 6:30 P.M.**

#### **CALL TO ORDER**

The City Board of Aldermen convened on May 11, 2023 at 6:30 P.M. at the Gerald City Hall, 106 East Fitzgerald Ave., Gerald, Missouri. The Pledge of Allegiance was led by Mayor Annette Heseman.

Upon roll call, Board members present:

Mayor Annette Heseman
Ward I Alderman Rudy Via
Ward I Alderman Angela Koepke
Ward II Alderman Corey Novotney
Ward II Alderman-Hayden Schoenfeld

Also, present:

Dave Streubel- City Attorney
Terris Cates- City Engineer
Nick Grube- Public Works Director
Phil Pilgram- Building Inspector
James Birmingham- Police Department
Shelley Smythe-City Clerk

#### **AGENDA APPROVAL**

Alderman Novotney motioned to amend agenda to add new business, Alderman Schoenfeld second the motion. All Aldermen voted "aye". Motion Carried. Alderman Koepke motioned to accept the agenda with the amendment. Alderman Schoenfeld seconded the motion. All Alderman voted "aye". Motion carried.

#### **MINUTES**

The minutes for the April 20, 2023 regular meeting were reviewed. Alderman Koepke made a motion to accept the minutes as is. Alderman Via seconded the motion. All Aldermen voted "aye". Motion carried.

#### **BILLS**

The April bills were reviewed by the Board. Alderman Koepke made a motion to accept the bills provided in the packet. Alderman Schoenfeld seconded the motion. All Aldermen voted "aye". Motion carried.

#### **PLANNING & ZONING**

**Linda Trest**-representing Planning & Zoning discussed three major goals have been completed, 1. Zoning Maps, 2. Buildings, 3. Annexation. Has concerns of where Dollar General is being placed, feels that there is a safety issue on 50 due to location. Stated that she sent all the Alderman an email in regards to a road grant.

## DEPARTMENT REPORTS

### **Phil Pilgram, *City Inspector* –**

- Inspector Pilgram handout to board in regards to a text amendment to Building Codes. Board suggested to have City Attorney Review, tabled at this time.
- Inspector Pilgram gave handout in regards to the annexation. Gave the Board of Alderman a legal description for each direction in regards to the annexation.

### **Terris Cates, *City Engineer* –**

- **Annexation**-Stated that he has talked with the state and the state is for the annexation. This has been discussed since 2013, and has been brought up 3 times. The state is hoping that we do this annexation. Will be willing to help with getting things put together in regards to this. Alderman Koepke made a motion to have Terris get the maps put together to move forward with the annexation. Alderman Schoenfeld seconded the motion. All Alderman voted “aye”. Motion carried.
- **Water Tower Painting**-Hogan’s Inc. was within budget. Has all proper insurance/bonds required by City. Not able to start until late summer/fall. Work to be completed within the contract of 180 calendar days from the date of notice. Alderman Koepke made a motion for the mayor to sign the contract with Hogan’s Inc., Alderman Schoenfeld seconded motion. All Alderman voted “aye”. Motion carried. Terris also needed to have the mayor sign the notice to proceed. Alderman Koepke made a motion for the mayor to sign the notice to proceed. Alderman Via seconded motion. All voted “aye”. Motion carried.

### **Nick Grube, *Public Works Director***

- Received one bid for the street bid. The bid was from N.B. West Contracting Co., Inc. Alderman Schoenfeld made a motion to accept the bid schedule from West Contracting. Alderman Novotney seconded motion. All Alderman voted “aye”. Motion carried. Alderman Koepke made a motion to award to West Contracting. Alderman Via seconded motion. All voted “aye”. Motion carried.
- Gave a list of streets to have asphalted and streets that need Chip and Seal. Discussion of the cost of both. Alderman Koepke made a motion to approve that Director Grube move forward with asphaltting the following streets, Flottmann Rd., Beck Rd., Borrer Lane, West Park Place, Devine Drive, Field Crest in the total of \$266,860.00. Alderman Schoenfeld seconded motion. All Aldermen voted “aye”. Motion carried. We will table the Chip & Seal for a later date.

### **Jim Helton, *Chief of Police* – N/A**

### **Dave Streubel, *City Attorney* – N/A**

### **Shelley Smythe, *City Clerk* –**

- Received a quote to have the Gerald City Hall sign in front of City Hall to have the bulbs replaced with LED. Was quoted by Nathan Hubenthal for \$500.00. (\$300/parts, \$200/labor) Alderman Koepke made a motion to accept the quote for the replacement of bulbs in the sign outside of City Hall up to \$500.00. Alderman Novotney seconded the motion. All Alderman voted “aye”. Motion carried.
- Received resignation letter from Utility Clerk Elissa Accardi for last day to be May 19, 2023. Alderman Schoenfeld made a motion to accept the resignation. Alderman Via seconded motion. All Alderman voted “aye”. Motion carried.
- Discussed changing Brokers from Naught-Naught to Winter-Dent. Alderman Koepke made a motion to accept the change of broker from Naught-Naught to Winter-Dent. Alderman Schoenfeld seconded motion. All Alderman voted “aye”. Motion carried.

- Received letter of recommendation from P & Z in regards to rezoning the property where DG is going from R1-B1. All fees have been paid. Will need to have a public hearing for anyone within 185 ft from the nearest point of the lot. Public Hearing on June 5<sup>th</sup>, @ 5:00 PM. Public notice in paper will be May 24 and May 31. Will also vote for the rezoning and minor subdivision.

### OTHER BUSINESS

#### Aldermen/Mayor Reports

*Alderman Koepke* – Thanked the Public Works for the new park playground.

*Alderman Schoenfeld* – N/A

*Alderman Novotney* –N/A

*Alderman Via* – Just wanted to have the board keep the new P & Z member in prayers due to health issues.

*Mayor Heseman* –Thanks the police department for keeping the city safe. Thanked Nick for everything he has done at the park, and that it looks great. Is very proud of the city, and for all the grants.

### PUBLIC COMMENT

**Linda Trest**-Would like to use the park for the kids going to the park and working on. Would like the Kids to possibly do some community service and clean up the park. The chamber is looking to purchase a Bench in honor of Officer Mason Griffith. There will be more information to come to next month's meeting in regards to the bench.

### NEW BUSINESS

#### BOARD OF ALDERMEN APPOINTMENTS

**Board of Aldermen President with authorization to sign checks**- Alderman Novotney made a motion to appoint a Board President and would like to nominate Alderman Koepke. Alderman Schoenfeld seconded motion. All alderman voted "aye"; Alderman Koepke abstained from vote. Motion carried.

### EXECUTIVE MEETING

Mayor Heseman requested a motion to enter into Executive Session. Alderman Via motioned to go into Executive Session at 7:30 PM, pursuant to 610.021 (3) to discuss personnel matters. Alderman Schoenfeld seconded the motion. Upon roll call, the voting was as follows: Alderman Via "aye", Alderman Schoenfeld "aye", Alderman Novotney "aye". Alderman Koepke abstained from the executive

Alderman Via motioned to close Executive session at 7:38 PM. Alderman Schoenfeld seconded the motion. Upon roll call, the voting was as follows: Alderman Via "aye", Alderman Novotney "aye" Alderman Schoenfeld "aye".

### OPEN SESSION BACK TO ORDER

Return to open session at 7:39 PM. Alderman Schoenfeld made a motion to hire Shelby Koepke as new Utility/Deputy City Clerk at the rate of \$13.00/hour, pending background check, drug test and references verified. Alderman Novotney second the motion. All Alderman voted "aye". Alderman Koepke abstained from vote. Motion carried. Shelby Koepke will start May 15<sup>th</sup> part time for the first 2 weeks from hire. Then will be full time.

**NEXT REGULAR SCHEDULED MEETING**

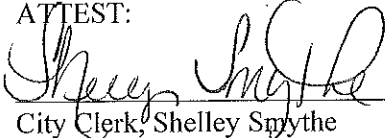
July 15, 2023 at 6:30 PM.

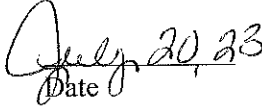
**ADJOURNMENT**

With no further business to come before the Board, Alderman Koepke made a motion to adjourn the regular meeting. Alderman Novotney seconded the motion. All Aldermen voted "aye". Motion carried. Meeting adjourned at 7:41 PM.

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Mayor, Annette Heseman

ATTEST:

  
\_\_\_\_\_  
City Clerk, Shelley Smythe

  
Date