



CITY OF GERALD

BOARD MEETING MINUTES

May 15, 2025 at 6:30 PM



CALL TO ORDER

The City Board of Aldermen convened on May 15, 2024, at 6:30 PM at the Gerald City Hall, 106 East Fitzgerald Avenue, Gerald, Missouri. The Pledge of Allegiance was led by Mayor Angela Koepke.

Upon roll call, Board members present:

Mayor Angela Koepke
Ward II Alderman Corey Novotney, Board Pres
Ward I Alderman Rudy Via
Ward I Alderman Kyle Guerrant
Ward II Alderman Cary Parker

Also, present:

Terris Cates – City Engineer
Michael Spangler – Bartlett & West
Jim Helton – Police Chief
Nick Grube – City Administrator
Kevin Richardson – City Attorney
Shelley Smythe – City Clerk
Phil Pilgram – City Inspector

AGENDA APPROVAL

Alderman Novotney motioned to accept the rescheduled and current agenda. Alderman Via seconded the motion. All Aldermen voted “aye”. Motion carried.

MINUTES

The minutes for April 10, 2025, Regular meeting were reviewed. Alderman Via motioned to accept the minutes as is. Alderman Guerrant seconded the motion. All Aldermen voted “aye”. Motion carried.

BILLS

The May bills were reviewed. Alderman Parker motioned to accept the bills provided. Alderman Novotney seconded the motion. All Aldermen voted “aye”. Motion carried.

SCHEDULED VISITOR

Linda Trest discussed Rock Island Bloomers Projects

1. Trash Cans in the downtown area, which is part of the Main Street district proposal
2. The Rock Island Bloomers would like to add benches with planters on each side of the mural.
3. The Veterans Memorial needs attention. The Bloomers would like to take over the project of selling bricks and various fundraisers. She stated all money that would be collected would go to the City Hall to order the bricks. Would like the city to be responsible for setting the bricks.

PUBLIC COMMENT

No Public Comments were made.

PLANNING & ZONING

Linda Trest, Planning & Zoning Representative – Planning & Zoning opposes to change any property along Highway 50, needs to stay commercial. Mayor Koepke expressed concerns regarding rebuilding due to fires and natural disasters.



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OFFICIAL ELECTION RESULTS

The City Clerk read into record the official election returns as was Certified by Franklin County director of Elections Danyelle Greife. Per the Election Results held April 8, 2025, the Certification listed election results as follows:

<u>Gerald Mayor</u> (2 year)	Angela Koepke	98 votes
<u>Gerald Alderman, Ward I</u> (2 year)	Kyle Guerrant	63 Votes
<u>Gerald Alderman, Ward II</u> (2 year)	Core Novotney	42 Votes
<u>Gerald Public Safety Tax</u>	Total Votes	132
Yes	73 (55.30%)	No 59 (44.70%)

UNFINISHED BUSINESS FOR 2024-2025

Discussion of the code violation letters that was sent by the Board of Alderman. City Administrator Grube has re-reviewed the properties that received letters because of noncompliance. He stated only 7 out of the original batch had no progress and there were another 4 properties that he would like to send letters to.

Discussion of the Zoning Map. Discussed B-1 zoning ordinance and rebuilding requirements and specifications. Discussed property variants. Alderman Parker motioned to move forward with the Zoning Map. Alderman Novotney seconded the motion. All Aldermen voted "aye". Motion carried.

Discussed creating a multi-use zoning classification to accommodate properties that are used for business and residential, etc. It was also discussed adding a State Owned zoning classification to accommodate State Owned property as it does not fall under C-1, C-2, B-1, or any other current zoning classification. Alderman Parker made a motion to move forward with creating these zoning classifications. Alderman Via seconded the motion. All Aldermen voted "aye". Motion carried.

MOTION TO ADJOURN, SINE DIE

Alderman Parker motioned to Adjourn, Sine Die. Alderman Guerrant seconded the motion. All Aldermen voted "aye". Motion carried.

Old Board of Aldermen meeting adjourned at 6:51 PM.

CITY CLERK SMYTHE ADMINISTERS OATHS TO OFFICE OF NEWLY ELECTED

City Clerk Smythe swore in Angela Koepke as Mayor, Kyle Guerrant as Aldermen Ward I, and Corey Novotney as Alderman Ward II.

Alderman Parker made a motion to open the new Board of Aldermen meeting with the reelected officials. Alderman Via seconded the motion. All members voted "aye". Motion carried.



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ROLL CALL FOR NEW BOARD OF ALDERMEN MEETING

After roll call for the new Board of Aldermen meeting, newly elected officials were present, and all members present for the old Board of Aldermen meeting were present for the new Board of Aldermen meeting. All members absent, remained absent.

MAYOR APPOINTMENTS

City Administrator – Mayor Koepke appoints Nicholas Grube

City Clerk/Treasurer – Mayor Koepke appoints Shelley Smythe

Public Works Director – Mayor Koepke chose to leave this position Vacant for the time being

Chief of Police – Mayor Koepke appoints James Helton

Standing Committees – (2) Board of Alderman member for the following committees:

Police – Mayor Koepke recommended Alderman Guerrant and Alderman Via

Public Works – Mayor Koepke recommended Alderman Guerrant and Alderman Novotney

Planning & Zoning Board Representative (1) – Mayor Koepke appoints Alderman Via.

Mayor Koepke would like to appoint Alderman Parker to see over Grants and Beautification of our City.

Alderman Parker motioned to approve all the Mayor's appointments and recommendations. Alderman Guerrant seconded the motion. All members voted "aye". Motion carried.

NEW BUSINESS

The City Clerk received applications from Thacker's Mini Pub for a Temporary Liquor License for Fireman's Picnic on May 31, 2025, and Lauren's Car Cruise & Cancer Benefit on June 07, 2025.

Alderman Parker made a motion to allow Thacker's Mini Pub to get a temporary Liquor License for the Fireman's Picnic on May 31, 2025, and Lauren's Car Cruise & Cancer Benefit on June 7, 2025 Alderman Via seconded All Aldermen voted "aye". Motion carried.

The City Clerk received an application from El Tapatio for a Temporary Liquor License for Fireman's Picnic on May 31, 2025.

Alderman Parker made a motion to allow El Tapatio to get a temporary Liquor License for the Fireman's Picnic on May 31, 2025. Alderman Via seconded All Aldermen voted "aye". Motion carried.

Discussion of West Contracting and proposed street work to be completed in 2025.

Alderman Parker made a motion to allow the Mayor to sign the contract with NB West to Chip and Seal the Park Road around the lake in the amount of \$39,404.75. Alderman Guerrant seconded All Aldermen voted "aye". Motion carried.

Alderman Parker made a motion to allow the Mayor to sign the contract with NB West to pave the Parking Lots and the road into the City Park in the amount of \$138,520.00, Alderman Guerrant seconded All Aldermen voted "aye". Motion carried.



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DEPARTMENT REPORTS

Phil Pilgram, City Inspector – No updates or discussion.

Terris Cates, City Engineer – Working on the rate study. The zoning map will be ready to go. The park road is ready once everything is filed and there will be an ordinance.

Nick Grube, City Administrator – Discussed \$1308 ARPA Funds that were not reported need to be found and reported or paid back. Discussed the Rock Island Trail Ribbon Cutting at 9am on May 31, 2025, invited all board members to come. Discussed getting a quote from Hotshots for redoing the walking trail at the park and the City Hall parking lot.

Kevin Richardson, City Attorney – No updates or discussion.

Shelley Smythe, City Clerk – Discussed the current copier being obsolete. Stated that if any parts would go out, there may not be replacement parts. Received a quote from GFI Digital, who we currently are using for our lease. If we upgrade our copier, the city would actually save \$14.90/month. We would have to pay \$150 upfront to start the new contract. Because our contract ends this year, we would not be breaking the contract to upgrade. Alderman Parker made a motion to allow the Mayor to sign the Lease Agreement with GFI Digital and pay the \$150 to get the new lease agreement started. Alderman Via seconded the motion. All Aldermen voted “aye”. Motion carried.

ORDINANCE

Bill No. 2025-02 Ordinance 953 – An Ordinance codifying the results of the General Election Held on April 08, 2025, impose a One Cent per Dollar Sales Tax for the Purpose of the City of Gerald Police Department

Two readings were completed.

Alderman Parker motioned to accept Bill No. 2025-02, Ordinance 953. Alderman Guerrant seconded the motion. Roll call vote was done in the order of Alderman Guerrant “aye”, Alderman Novotney “aye”, Alderman Parker “aye”, and Alderman Via “aye”. Motion carried.

Bill No. 2025-03 Ordinance 953 – An Ordinance to Declare Election Results on the Municipal election

Two readings were completed.

Alderman Parker motioned to accept Bill No. 2025-03, Ordinance 953. Alderman Novotney seconded the motion. Roll call vote was done in the order of Alderman Guerrant “aye”, Alderman Novotney “aye”, Alderman Parker “aye”, and Alderman Via “aye”. Motion carried.

EXECUTIVE/CLOSED MEETING

Alderman Novotney motioned to enter closed session pursuant to Pursuant to 610.021 (03) RSMo Discussion of Personnel Matters Alderman Parker seconded the motion. Roll call vote was done in the order of, and Alderman Novotney “aye” and Alderman Parker “aye” Alderman Via “aye”. Motion carried.

Entered Executive/Closed session at 7:19 PM.

Returned to Regular/Open session at 7:32 PM.

Alderman Parker made a motion to reenter regular open session. Alderman Via seconded the motion. All members voted “aye”. Motion carried.



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ALDERMAN REPORTS

Ward I Alderman Via – No updates or discussion.

Ward II Alderman Parker – Would like to see more photos of Public Works and Police in action.

Ward I Alderman Guerrant – No updates or discussion.

Ward II Alderman Novotney – Just wants to tell everyone they are doing a great job and commends the Bloomers for their work at the Schmidt House.

MAYOR'S REPORTS

Mayor Angela Koepke – Stated Kelley Angell's term expires June 1, 2025, as a P & Z commission member. She stated she would like to re-appoint Kelley Angell. Alderman Guerrant made a motion to reappoint Kelley Angell for a new term. Alderman Via seconded the motion. All aldermen voted "aye". Motion carried.

Discussed creating a new to-do list for Public Works. Discussed the new playground. Discussed code enforcement by Police and wanted to reiterate that she wants to see some programs put in place by the Police for community outreach. Commended City Hall for creating efficiency with applications and other procedures. Commended the Bloomers for all of their hard work within the city.

NEXT REGULAR SCHEDULED MEETING

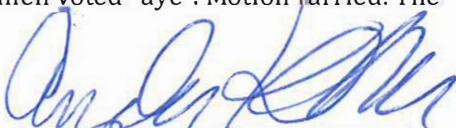
June 12, 2025 at 6:30 PM

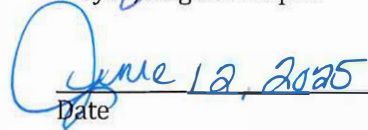
ADJOURNMENT

With no further business to come before the Board, Alderman Via made a motion to adjourn the regular meeting. Alderman Guerrant seconded the motion. All Aldermen voted "aye". Motion carried. The meeting adjourned at 7:40 PM.

ATTEST:


City Clerk, Shelley Smythe


Mayor, Angela Koepke


Date June 12, 2025