# APPLICATION FOR RENTAL INSPECTION

**A red and white logo

Description automatically generated**CITY OF GERALD

**RECEIVED BY:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ON:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PAYMENT: ☐ Cash ☐ Check #\_\_\_\_\_\_\_\_\_\_ ☐ Card DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_**

**DATE PUT IN SYSTEM:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**RENTAL INSPECTION: ☐ REINSPECT ☐ PASS ON:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**City Hall**

**106 E. Fitzgerald Ave.**

**P.O. Box 59**

**Gerald, MO 63037**

**573-764-3340**

All residential rental properties shall be inspected to assure compliance with the maintenance requirements and standards for such properties set forth in the City Code Chapter 500 Sections 220 and 230. Such inspection shall occur each time the property changes tenants. Rental properties may not receive utility connection until rental inspection is passed.

|  |  |  |
| --- | --- | --- |
| **PLEASE NOTE REQUESTS MUST BE SUBMITTED TO THE GERALD CITY HALL OFFICE TO SCHEDULE INSPECTION DATE AND TIME. INSPECTION WILL BE PERFORMED WITHIN FIVE (5) BUSINESS DAYS FROM DATE OF APPLICATION.**  **CHECKS SHOULD BE MADE PAYABLE TO CITY OF GERALD.** | | |
| **PROPERTY INFORMATION** | | |
| Property Address: | Property Owner Name: | |
| Owner MAILING Address: (*Can be P.O. Box)*  *Street:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ST:\_\_\_\_ ZIP:\_\_\_\_\_\_\_\_* | | |
| Phone: | Email: | |
| Authorized Agent: | | |
| Phone: | Email: | |
| **PROSPECTIVE TENANT INFORMATION** | | |
| Prospective Tenant Name: | | Phone: |
|  | | |
| **FEE** | | |
| **☐ INITIAL INSPECTION**  Initial Fee is $25.00. Checks payable to City of Gerald. Cash and Card also accepted. | **☐ RE-INSPECTION**  Re-inspection fee is $0.00 within the first 30 days. After 30 days, inspection fee is $25.00. | |
|  | | |
| **SIGNATURE** | | |
| I verify that I have received a copy of the list of items which will be inspected for compliance. No person is to occupy any dwelling unit or structure for any purpose until the owner or agent for the occupant has been issued occupancy certificate by the City of Gerald.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    Signature of Property Owner or Authorized Agent Date | | |