

APPLICATION FOR RENTAL INSPECTION

CITY OF GERALD

City Hall
106 E. Fitzgerald Ave.
P.O. Box 59
Gerald, MO 63037
573-764-3340



RECEIVED BY: _____ ON: _____

PAYMENT: ☐ Cash ☐ Check # _____ ☐ Card DATE: _____

DATE PUT IN SYSTEM: _____

RENTAL INSPECTION: ☐ REINSPECT ☐ PASS ON: _____

All residential rental properties shall be inspected to assure compliance with the maintenance requirements and standards for such properties set forth in the City Code Chapter 500 Sections 220 and 230. Such inspection shall occur each time the property changes tenants. **Rental properties may not receive utility connection until rental inspection is passed.**

PLEASE NOTE REQUESTS MUST BE SUBMITTED TO THE GERALD CITY HALL OFFICE TO SCHEDULE INSPECTION DATE AND TIME. INSPECTION WILL BE PERFORMED WITHIN FOUR (4) BUSINESS DAYS AFTER THE DATE OF APPLICATION BEING RECEIVED.

CHECKS SHOULD BE MADE PAYABLE TO CITY OF GERALD.

PROPERTY INFORMATION

Property Address:

Property Owner Name:

Special Instructions: (Door Code, Call to Schedule, Leave key on the Table, etc.)

Phone:

Email:

Owner MAILING Address: (Can be P.O. Box)

Street: _____ City: _____ ST: _____ ZIP: _____

Authorized Agent:

Phone:

Email:

PROSPECTIVE TENANT INFORMATION

Prospective Tenant Name:

Phone:

FEE

☐ INITIAL INSPECTION - \$25.00

Initial Fee is \$25.00. Checks payable to City of Gerald. Cash and Card also accepted.

If the initial inspection fails, no re-inspection fee will be charged for the **first** re-inspection.

If the re-inspection fails, an inspection fee of \$25.00 is required for *all* inspections after the first re-inspection.

SIGNATURE

I verify that I have received a copy of the list of items which will be inspected for compliance. No person is to occupy any dwelling unit or structure for any purpose until the owner or agent for the occupant has been issued occupancy certificate by the City of Gerald.

Signature of Property Owner or Authorized Agent

Date